

# INCOMING WIRE TRANSFER AND ACH INSTRUCTIONS

#### ELECTRONIC PAYMENTS MAY BE DIRECTED TO YOUR PENSCO ACCOUNT USING THE FOLLOWING INSTRUCTIONS:

### **Incoming Wire Transfers**

All wires of funds to be deposited into a PENSCO Trust Company Account must be sent to:

Citibank

260 California Street San Francisco, CA 94111

ABA #: 321171184 Swift Code: CITIUS33

Credit to the account of: PENSCO Trust Company Account #: 204869978

The 'Additional Information' field

of your wire must include: PENSCO Trust Company FBO "Client Name" 1, "Account #"2

Please note: Title companies must include property address. The address above should be used for wired funds only. All checks made payable to a PENSCO account must be mailed to PENSCO at the address noted on our website, www.pensco.com.

## **Incoming ACH**

ACH Format: CCD

Receiving Bank Routing Transit Number: 321171184
PENSCO account number: 204869978

### **Addenda Record Information**

Account information: PENSCO Trust Company FBO "Client Name" 1, "Account #"2

Asset ID or Asset description: As applicable<sup>3</sup>

Transaction details4 such as:

• "Principal" with \$ amount and/or "Interest" with \$ amount

- "Contribution" with Tax Year
- "Rental Income"
- "Payoff/ Liquidation"
- · "Dividend Payment"
- "Transfer Funds"
- "Rollover Funds"
- "Misc. Payment" with description (e.g., "Escrow Refund")

<sup>1</sup> up to 15 characters

<sup>&</sup>lt;sup>2</sup> 12 characters

<sup>3</sup> up to 10 characters

<sup>&</sup>lt;sup>4</sup> up to 40 characters